

**Pierce County Schools
2019-20 E-rate Category One Services
Request for Proposals**

Contact Information:

Pierce County Board of Education
David Pittman, Technology Director
dpittman@pierce.k12.ga.us
P.O. Box 349
834 East Main Street
Blackshear, GA 31516
Phone: 912-449-2044
<http://www.pierce.k12.ga.us>

Vendors:

Thank you for your interest in doing business with the Pierce County School District (PCSD). The objective of this Request for Proposal (RFP) is to solicit proposals to provide Category One E-rate Services for the district. All eligible vendors are invited to provide a proposal for any or all services to the Pierce County Board of Education. It is requested that all proposals be submitted to the Pierce County Board of Education in a sealed envelope/package no later than 7:45 a.m. on Thursday, February 7, 2018. You will find the requirements for each service below.

The proposed solutions will be funded primarily through the E-rate program. Only proposals from vendors with a USAC SPIN will be considered. One-year contracts with annual voluntary renewals are required. The Pierce County Board of Education expects to be billed only for E-rate ineligible items and the non-discounted portion of bills for eligible products and services. Vendors are expected to bill USAC for the discounted portion of the bill.

Sincerely,

David Pittman
Technology Director

Background Information

Pierce County Schools prides itself in offering an excellent educational experience to over 3,600 preschool through 12th-grade students in Pierce County, Georgia. The county encompasses 343 square miles and has three elementary schools, one middle school, and one high school. More information can be found at the district website URL at <http://www.pierce.k12.ga.us>.

Communication

Submit questions via email to David Pittman at dpittman@pierce.k12.ga.us. Answers will be returned via email and through an addendum that will be posted on the district website at <http://www.pierce.k12.ga.us> under the “[Bid Opportunities](#)” link. The addendum will be continuously updated as questions are received. Vendors are responsible for downloading and reviewing the addendum posted on the website.

Timetable

The following timeline is subject to change by PCSD.

Event	Date and Time
Questions due	Jan. 23, 2019
Answers to questions posted via addendum	Jan. 25, 2019
Proposals due	Feb. 7, 2019, 7:45 a.m.
Bid Awarded	Feb. 11, 2019
Required Start of Service	July 1, 2019

Bid Award Process

The bids will be awarded based on best-value to PCSD. Weighted factors contributing to the award are included in the following breakdown:

Weighted Factor Breakdown:	
FACTOR	WEIGHT
Cost of Services	40
Technical Specifications	30
Service & Support Capability	20
References	10
TOTAL	100

Point Award Process

Points awarded for Cost of Services will not be subjective but will be based on a fixed formula. The formula for awarding points for the factor of cost will be:

Dollar amount of lowest priced vendor = LPV

Dollar amount of each responding vendor except the lowest price vendor = RV

Each vendor's Cost of Services points awarded = $40 * LPV / RV$

Therefore, the lowest priced vendor will be awarded 40 points for the Cost of Services factor. All other vendors will be awarded points based on their proximity in price to the lowest priced vendor. Example: A vendor with a bid twice as expensive as the lowest priced vendor will mathematically receive 20 points.

The judge(s) will weigh all factors other than Cost of Services and References on a five-point scale up to the maximum points available in each weighted factor. For example: for "Service & Support Capability", judge(s) will award either 0, 5, 10, 15 or the maximum 20 points.

Points will be awarded for References on a two-point scale.

Experience and References

The vendor should provide five references, preferably from Georgia school districts. The name of the organization, project manager contact information, and general scope of services provided should be stated for each reference.

Proposals and Contracts

Proposals must state all recurring and non-recurring costs to PCSD associated with the proposed service(s). The vendor must separately itemize the cost of E-rate eligible and ineligible products. Vendors can submit proposals for any or all services. The district is expecting to pay for these services month-to-month. The total annual cost for the proposed service must be documented on the proposal form included as the last page of this RFP. The proposal form should be the first page of each proposal submitted by the vendor.

A one-year contract with annual voluntary renewals is required. The maximum number of voluntary renewals will be negotiated with the winning vendor.

Support

Proposals must include the vendor's Service Level Agreement. Support hours must be specified along with all means of accessing support. Response times to support requests should be clearly defined along with policies for reimbursement for downtime.

Award or Rejection of Vendor Proposals

The final award will be made to the vendor offering the solution deemed to be in the best advantage to PCSD. PCSD will be the sole judge in making such determination. PCSD reserves the right to reject any or all proposals. Although cost is the primary evaluation factor, it will not be the sole factor considered. The decision as to the acceptance of any proposal is final.

The final award of this proposal is contingent upon the approval of the board of education.

Category One Projects

1. Pierce County High School Leased Lit Fiber with Internet Access (100Mb)

PCSD is seeking proposals from vendors to provide a fiber-based transport circuit from Pierce County High School (PCHS) to the Service Provider Point of Presence (POP) with internet access bundled in, from the same provider. The internet access capacity should have a 100Mbps committed information rate (CIR). The vendor is also expected to provide a minimum of five public IP addresses for PCSD use. The other schools in the district and the Pierce County Board of Education will utilize this circuit through leased lit WAN circuits requested in different FRNs.

The vendor must be able to provide at least 99% uptime in a calendar month or provide a credit for the amount of uptime less than 99%. Bid responses for this service should be submitted in a sealed package labeled "PCHS Fiber Internet Access". An electronic copy of the proposal should also be emailed to David Pittman.

Pierce County High School is located at the following address:

Pierce County High School
4850 County Farm Road
Blackshear, GA 31516

The district is requesting bids for fiber-based internet access and non-fiber based internet access at PCHS. The district will award a bid for one or the other, not both.

2. Pierce County High School Internet Access and Transport Bundled (Non-Fiber 100Mb)

PCSD is seeking proposals from vendors to provide a non-fiber transport circuit from Pierce County High School to the service provider POP with internet access bundled in, from the same provider. The internet access capacity should have a 100Mbps committed information rate (CIR). The vendor is also expected to provide a minimum of five public IP addresses for PCSD use. The other schools in the district and the Pierce County Board of Education will utilize this circuit through leased lit WAN circuits requested in different FRNs.

The vendor must be able to provide at least 99% uptime in a calendar month or provide a credit for the amount of uptime less than 99%. Bid responses for this service should be submitted in a sealed package labeled "PCHS Non-Fiber Internet Access". An electronic copy of the proposal should also be emailed to David Pittman.

The Pierce County High School address is listed below:

Pierce County High School
4850 County Farm Road
Blackshear, GA 31516

The district is requesting bids for non-fiber based internet access and fiber-based internet access at PCHS. The district will award a bid for one or the other, not both.

3. Leased Lit Fiber (1Gb)

PCSD is seeking proposals from vendors to provide 1Gbps leased lit fiber transport circuits

(without internet) from the district head end site located at Pierce County High School to the following locations: Pierce County Board of Education, Blackshear Elementary School, Midway Elementary School, Patterson Elementary School, and Pierce County Middle School. The district considers these to be WAN connections. PCSD currently has 1Gb leased fiber connections for those locations from atc Broadband. That lease will expire on June 30, 2018. A diagram of the current WAN configuration is available upon request. The district has Extreme Summit network switches at all locations that the leased lit fiber will connect to.

The vendor must be able to provide at least 99% uptime in a calendar month or provide a credit for the amount of uptime less than 99%. The location addresses are listed below.

Pierce County Board of Education
834 East Main St.
Blackshear, GA 31516

Blackshear Elementary School
5217 Georgia Highway 121 North
Blackshear, GA 31516

Midway Elementary School
3244 Midway Church Road
Blackshear, GA 31516

Patterson Elementary School
3414 Drawdy Street
Patterson, GA 31557

Pierce County Middle School
5216 County Farm Road
Blackshear, GA 31516

Pierce County High School
4850 County Farm Road
Blackshear, GA 31516

The district is exploring the option of upgrading the WAN circuits to 10Gbps transport speeds. Therefore, PCSD is seeking separate proposals for 1Gbps and 10Gbps leased lit fiber circuits during this funding year. Vendors are encouraged to submit a proposal for both transmission speeds. The district will consider proposal costs for both speeds and award a bid for one or the other based on which is deemed best for PCSD. The requests for the two circuit speeds will be listed on the same Form 470.

Bid responses for the 1Gbps leased lit fiber connections should be submitted in a sealed package labeled "1Gbps WAN". An electronic copy of the proposal should also be emailed to David Pittman.

4. Leased Lit Fiber (10Gbps)

All requirements, other than the transport speed, for the 10Gbps connections are the same as the 1Gbps requirements. Bid responses for the 10Gbps leased lit fiber connections should be submitted in a sealed package labeled "10Gbps WAN". An electronic copy of the proposal should also be emailed to David Pittman.

5. Bus Barn Internet Access and Transport Bundled (Non-Fiber)

PCSD is seeking proposals from vendors to provide a non-fiber transport circuit from the service provider POP to the Pierce County School District Bus Barn with internet access bundled in, from the same provider. The Pierce County School District Bus Barn is located at the following address:

Pierce County School District Bus Barn
4746 County Farm Rd
Blackshear, GA 31516

The internet access capacity can be a minimum of 10Mbps CIR and a maximum of 25Mbps CIR.

Bid responses do not have to be mailed for this service. They should only be emailed to David Pittman.

The proposal form for all services is located on the next page.

Pierce County Schools
2019-20 E-rate Category One Services
Proposal Form

Vendors must complete this "Proposal Form". The completed form should be the first document located in the sealed envelope/package. This form should include the total cost of all components of the solution. Vendors should also provide their own cost allocation sheet that lists the cost of each individual component of the proposal and any available options.

Vendor Name:	
Vendor Location (City, State):	
Total Bid Amount:	\$
Total Bid Amount in Words:	